

APPEAL AGAINST SACAI CONCESSION DECISION

The purpose of this form is to lodge an appeal to SACAI should a parent, learner or institution want to challenge the outcome of a concession application.

PLEASE NOTE

- The appeal must be lodged **within one calendar month** of receiving feedback on the concession application.
- The form must be completed and submitted together with **additional information**. Additional information refers to information not included in the original concession application and which the appellant feels could possibly change the SACAI Concession Committee's decision.
- The form must be signed by both a parent/guardian and a representative of the SACAI registered institution before it can be processed.
- An **appeal fee of R250.00** is payable. The institution will be invoiced for the appeal; no parent should pay SACAI directly.
- Please provide detailed information in the space provided below to justify the appeal to the SACAI Concession Committee.

1 INSTITUTION

2 CANDIDATE

Surname

Full name(s)

Current grade

ID number

Date of birth

3

DECISION APPEALED AGAINST

4

GROUND FOR APPEAL

5

ADDITIONAL INFORMATION ATTACHED IN SUPPORT OF APPEAL

6

RELIEF SOUGHT

7	DECLARATION BY PARENT/GUARDIAN		
	I, the parent/guardian of the abovementioned candidate, herewith declare that the information provided on this form, as well as the supporting documents attached, is true and correct.		
	Name and surname		
	Contact number		
	Email address		
	Signature		
8	DECLARATION BY THE SACAI REGISTERED INSTITUTION		
	I declare that the above information is correct and that the appeal as detailed in this form to my professional opinion is justified.		
	Name and surname		
	Job title		
	Contact details	Contact number	
		Email address	
	Signature		
9	FOR SACAI OFFICE USE ONLY		
	Date received from institution:		
10	DECISION TAKEN BY THE SACAI CONCESSION COMMITTEE		
11	FEEDBACK		
	Sent to:		
	Date:		