

GRADE 1 – 9 REGISTRATION FORM - 2025

LEARNER INFORMATION

Full name		Surname	
Date of birth		ID Number	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	Nationality	<input type="checkbox"/> RSA <input type="checkbox"/> Other:
Language preference	<input type="checkbox"/> Afrikaans <input type="checkbox"/> English	If other nationality - attach copy of student permit	
Email		Grade in 2025	
Cell Number		Late enrolment – last completed term in 2025	
Marital Status of parents			

CHOOSE EITHER A OR B

A. PERSON RESPONSIBLE FOR THE ACCOUNT

Title		Initials		Full Names	
Surname				ID number	
Home Language	<input type="checkbox"/> Afrikaans <input type="checkbox"/> English			Cell Number	
Email address compulsory				Home phone No	
Relation to learner				Does learner reside with person	
Residential address			Postal address		

B. COMPANY / CC / TRUST RESPONSIBLE FOR ACCOUNT (If applicable)

Company name				Contact person	
Registration number				Contact number	
Email address compulsory				Alternative number	
Business Address			Postal Address		

PARENT RESPONSIBLE FOR SBA SUBMISSION (ONLY IF OTHER THAN PARENT RESPONSIBLE FOR ACCOUNT)

Title		Initials		Full name	
Surname				ID Number	
Home Language	<input type="checkbox"/> Afrikaans <input type="checkbox"/> English			Cellphone No	
Relation to learner				Does learner reside with person	
Email address compulsory					

The information provided above will be considered the client's domicilium citandi et executandi. The details given in the heading of this document will be considered Auxilio cc's domicilium citandi et executandi. Each party is entitled to changing his/her specified address by giving (seven) days written notice to the other party.

EARLY BIRD SPECIAL

- **15% DISCOUNT IF YOU REGISTER AND PAY THE FULL INVOICE BY 30 SEPTEMBER 2024.**
- **10% DISCOUNT IF YOU REGISTER AND PAY THE FULL INVOICE BY 31 OCTOBER 2024.**
- **5% DISCOUNT IF YOU REGISTER AND PAY THE REGISTRATION FEE BY 30 NOVEMBER 2024.**

DOCUMENTATION

REGISTRATION WILL NOT BE FINALISED UNTIL ALL THE DOCUMENTS BELOW HAVE BEEN RECEIVED.

1. Copy of learner’s ID or birth certificate.
2. ID of person responsible for the account.
3. Report from previous school (Only new learners).

IMPORTANT INFORMATION

- Invoicing will be done within 7 working days after receiving the complete Registration form and all additional documents.
- Fees will be calculated Pro-rata if a learner joins later during the year and a R 300 administration fee will be charged.
- All bank charges on cash deposits will be invoiced to the client.
- SBAs will be released on the dates provided on the year plan – see Platform.
- For late fees, SBAs will be released within 7 working days from date of payment.
- If a refund is applicable after cancellation, it will be paid within 30 days from receipt of written cancellation.
- All cancellations carry a R300.00 administration fee.
- Fees payable according to the payment arrangement and to be settled by 3 October 2025.
- **Textbooks** are **NOT INCLUDED** in the Auxilio fee. Textbook lists are available on the Auxilio Website.

Select required Package and Grade

Grade 1 – 3 R 6 500.00		Grade 4 - 6 R 9 720.00		Grade 7 – 9 R 12 850.00	
Grade 1		Grade 4		Grade 7	
Grade 2		Grade 5		Grade 8	
Grade 3		Grade 6		Grade 9	

SELECT PAYMENT OPTION:

Once off		Payment plan	
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Grade 1 – 3

Included in package:

- Parent and learner support.
- Moderation by competent assessor with Final Progress Report.
- Pre-recorded online lessons and additional textbooks are available for selected subjects, on the Platform.

Grade 4 - 9

Included in package:

- Parent and learner support.
- Access to Auxilio Assessment Platform. (Platform includes formal assessments – tests, tasks, exams, and memorandums, as required in the Amended CAPS document)
- Progress Reports each term. (Generated from marks received from the parent and is subject to moderation.)
- Moderation by competent assessor with Final Progress Report.
- Pre-recorded online lessons and additional textbooks are available for selected subjects, on the Platform.
- The parent is responsible for assessing work and to keep a Portfolio of Evidence.

AGREEMENT BETWEEN AUXILIO CC AND _____

(NAME OF PARENT/GUARDIAN)

- a. I _____ parent/guardian and _____ person responsible for account jointly and separately accept responsibility for payment due to Auxilio cc.
- I agree to adhere to the Payment arrangement, and to pay the fees before or on the third (3rd) day of each month.
 - I understand that Auxilio cc will not provide any product to me, should I not keep to my payment arrangement.
- b. I accept responsibility to inform Auxilio cc should I terminate my child's studies with Auxilio cc. I understand that no fees will be refunded for any product supplied by Auxilio cc. I agree to pay a cancellation fee of R300.00.
- c. Auxilio uses the prescriptions of the Amended Section 4 documents for assessment and weighting requirements.
- d. I understand that I am responsible for purchasing all necessary textbooks.
- e. I take note that I have been advised by Auxilio cc to register my child as a Home Education student with my Provincial Department of Education. I have familiarized myself with the Policy on Home Education.
- f. I take full responsibility for the education and tutoring of the learner, and Auxilio cc is only responsible to assess and moderate his/her progress and report on it.
- g. I declare that my child will not work together with another learner on formal assessments, unless stated otherwise.
- h. I declare that I will see to it that my child does his/her own work, that he/she will not commit plagiarism, and that he/she will write their November exam at an Aux ilio cc approved Invigilator, as stipulated in Auxilio cc's policies.
- i. AI may be used to enhance learning but never to give a learner an unfair advantage or to be submitted as the learner's own work.
- j. I agree to keep a copy of all work done, and not to share Auxilio cc's Intellectual property with a third party.
- k. I declare that I have the correct equipment and technology, e.g., email, internet, scanner, camera, and printer to be able to do Distance Education with my child.
- l. I agree to visit the Platform regularly for important information.
- m. I agree that I will join the Auxilio WhatsApp group for the entire academic year.
- n. **Grade 4 – 9 learners:**
- I take full responsibility for work not captured correctly onto the Auxilio Platform.
 - I understand that although I will not have any contact with the November exam as per exam regulations, it remains my responsibility to ensure that the Invigilator uploaded the exam on time and correctly.
 - Invigilator is the place/person where the student will be writing the November exam – I understand and agree that I am responsible for the fee charged by the invigilator and any fees for accommodations and concessions.
 - I understand that a full marked SBA must be submitted on/before 29 October 2025 for the learner to be resulted.
 - I understand that if I do not submit the full final SBA, by 29 October 2025, Auxilio will be unable to moderate outstanding assessments and it will so reflect on the moderation report to the HOD.
- o. **Grade 1 – 3 learners:**
- I declare that I will courier the full SBA to Auxilio cc to be moderated on/before 29 October 2025.
 - I understand that if I do not submit the full final SBA, by 29 October 2025, Auxilio will be unable to moderate outstanding assessments and it will so reflect on the moderation report to the HOD.
- p. I declare that I have read and understood the policies and procedures of Auxilio cc.
- q. I understand that all fees will be invoiced to me by Auxilio cc and paid to Auxilio cc.
- r. I declare that the form has been completed correctly. If any information submitted in this document changes, I would inform Auxilio cc in writing.
- I the parent/guardian of _____ undertake to honor the agreement as set out above.

Full names of Person Responsible for account		Full names of parent/guardian	
Signature of Person Responsible for account		Signature of parent/guardian	
Date		Date	

POPI ACT CONSENT

Aux ilio cc does not affiliate with any Tutor Centre.
Aux ilio cc will not share any information with an Independent Tutor unless instructed to do so by parent/guardian.
For such instructions, please complete Addendum A.

ADDENDUM A

I _____ hereby instruct Auxilio cc
to share all academic matters with the Tutor:

Tutor's Name & Surname _____

Email address _____

Contact number _____

I declare that I of my own accord have procured the services of an Independent Tutor and that Auxilio does not affiliate with Tutors/Tutor centres.

I still take full responsibility for the education of my child, and I declare to communicate directly with Auxilio on all matters concerning Auxilio.

(Signature of parent/guardian)