

**2021 REQUEST FOR SUBJECT CHANGE IN GRADE 11 AFTER 31 MARCH FOR GRADE 12**

Date: \_\_\_\_\_

NAME OF NSC INSTITUTION	
HEAD OF NSC INSTITUTION	
NAME OF LEARNER	
ID NUMBER	
GRADE	

In **exceptional cases** the National Policy Pertaining to the Programme and Promotion Requirements (2016) allows for one additional subject change in Grade 11, provided this is **done before 15 December** of the Grade 11 year for Grade 12. Approval for changing a subject after 31 March in Grade 11 must be obtained from the Head of the Assessment Body by submitting this form and relevant documentation before 15 December.

**SUBJECT CHANGE(S)**

FROM	TO
<p><b>In motivation of the request, please attach the following documentation:</b></p> <ul style="list-style-type: none"> <li>• A letter of motivation from the parents.</li> <li>• A letter of motivation on an official letter head from the Principal of the centre:</li> <li>• A copy of the last report card.</li> <li>• A letter from the subject teaching outlining the programme to be followed indicating how the subject content of the previous grades will be covered.</li> <li>• Any other documentation deemed necessary as additional motivation.</li> </ul>	

Signed by:

\_\_\_\_\_  
Learner

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Head of NSC Institution

**Please take note that a learner, parent, Institution may not hold the assessment body (SACAI) responsible for any learning problems experienced because of the subject change.**

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