

2017

REGISTRATION FOR SACAI's NATIONAL SENIOR CERTIFICATE EXAMINATIONS

APPLICATION BY LEARNER WITH BARRIERS TO LEARNING FOR A SPECIAL CONCESSION

A special concession is primarily meant to assist learners who are experiencing barriers to learning and are unable to write an examination under normal examination conditions or within the time allowed for learners who are not experiencing any barriers.

Special concessions will ONLY be granted to learners who are experiencing barriers to learning and can submit evidence to prove that concessions were granted to them in the course of the past two years.

This application form must be attached to the cover of documentation relating to the candidate concerned.

Closing date for applications: 28 July 2017

ID No.														
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SECTION A

1. PERSONAL INFORMATION

Candidate's surname:												
Candidate's full names:												
SACAI affiliated Institution											Province	
Date of Birth:	Year		Month:		Date							
Postal address:	P O Box:											
	City/Town:								Code:			
Physical address:												
											Code:	
Telephone number (Home):							Cell number:					
E-mail address:							Fax number:					

SECTION B

B1. BARRIERS TO LEARNING / DISABILITY

Kindly indicate with a circle in the applicable block.

Is the learner following the NSC curriculum (7 subjects)	Y	N
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When applying for a special concession, it is important to clarify the candidate's barrier or challenge as accurately as possible. The following questionnaire may be useful in identifying the candidate's barrier. Please indicate with an **X** the appropriate box and, where a short explanation is given, how the challenge can be best addressed.

For assessment centre to indicate	Please indicate with an “X” the barrier and how the candidate can be supported best		
Barrier Code	BARRIER		
1	Visually impaired: How would this barrier best be addressed?		
	Allowing extra time to process the visual material	Large print (Font size)	Both
2	Partially sighted: How would limited vision best be addressed?		
	Allowing extra time to process the visual material	Large print	Both Font size
3	Blindness: How would this barrier best be addressed?		
	Braille	Amanuensis	Other
4	Deafness: How would this barrier best be addressed?		
5	Deaf /Blind / Barrier: How would this barrier best be addressed?		
6	Hard of hearing: How would this barrier best be addressed?		
	Does the candidate wear a hearing aid? Yes / No		
	Indicate one or more of the following options.		
	Amanuensis	Extra time	Interpreter
	Dictionary	Language concession	Other
7	Reading problem: How would this barrier best be addressed?		
	Learner cannot read: Read paper to candidate	Severe reading problem: Amanuensis to the candidate	Mild reading problem: Extra time
8	Writing problem: How would a problem with handwriting best be addressed?		
	The candidate cannot write due to an accident or other physical disability or writing is eligible: Amanuensis	The candidate writes extremely slowly: Extra time 15 minutes per hour	Other
	Use of computer. The learner must be computer literate (adhere to requirements)	Use of computer with extra time. (Indicate time requested.)	

For assessment centre to indicate	Please indicate with an “X” the barrier and how the candidate can be supported best
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Barrier Code	BARRIER		
9	Attention deficit problem: Does the candidate have a history of attention deficit problems? (Yes / No). How would this barrier best be addressed?		
	Extra time (indicate time requested)	Planning aid and extra time	
10	Dyscalculia is the inability to deal with simple mathematics concepts. Apply separately for exemption with relevant documentation at SACAI prior to Gr 10 – (Gr 9)		
11	Aphasia: Aphasia is a language problem on receptive and expressive level. Evidence by means of professional reports required, for example, speech, therapy, and neurologist reports.		
	The candidate cannot speak and would require alternative assessment	The candidate would require extra time in processing both oral and written examinations.	Amanuensis
12	Speech disorder: Does the candidate have a speech disorder that would be a barrier in oral examinations for example dysarthria, stuttering etc? How would this barrier be addressed?		
13	Cerebral palsy: Is the candidate cerebral palsied or physically unable to cope with the examinations? (Yes / No). <u>Give a short explanation of how this barrier affects the learner during examinations.</u> How would this barrier be addressed? (Refer to Section C)		
14	Epilepsy: Give a short description of how this condition affects the candidate during examinations. How would this barrier best be addressed? Indicate one or more of the options.		
	Planning aid	Amanuensis + 15 minutes	

For assessment centre to indicate	Please indicate with an "X" the barrier and how the candidate can be supported best			
Barrier Code	BARRIER			
15	Multiple barriers: If a candidate has multiple disabilities, give a short explanation of the barriers that the candidate faces during examinations and how best to overcome them by means of (a) concession(s). Provide all medical reports.			
16	Psychological Condition: How would this barrier best be addressed? Indicate one or more options.			
	Planning aid	Amanuensis	Extra time	Separate venue
17	Mild behaviour disorder: Provide evidence and / or medical or psychological reports of oppositional defiance disorder or a conduct disorder. How would this barrier best be addressed? Indicate one or more options.			
	Writing alone in a separate venue	Planning aid	Other	
18	Insufficient Attention Span: If the candidate finds it difficult to concentrate for extended periods of time and is distracted during examinations, how would this barrier best be addressed? Provide all medical reports			
	Planning aid	Extra time	Separate venue	
19	Physical challenge: Give a short description of the challenge and indicate how the barrier would best be addressed. Indicate one or more options.			
	Amanuensis	Extra time: 15 minutes per hour	Special Aids	
	Other			

For assessment centre to indicate	Please indicate with an "X" the barrier and how the candidate can be supported best		
Barrier Code	BARRIER		
20	Limitation in working tempo: If the candidate's work tempo is limited due to injury, illness or innate disability, indicate how the barrier would best be addressed. Give a short description of the barrier.		
	Amanuensis	Extra time: 15 minutes per hour	Special Aids
	Other		
21	Mild or moderate intellectual challenge: Indicate how a concession would assist the learner to reach his /her best performance in examinations.		
22	Severe behaviour disorder: Provide evidence and / or medical or psychological reports of oppositional defiance disorder or a conduct disorder. How would this barrier best be addressed? Indicate one or more options.		
	Writing alone in a separate venue	Planning aid	Other
23	Specific learning challenge: Indicate whether the learner has attended / is attending a remedial or a special school. Give details of the learning challenge and how this currently affects the candidate's performance in the examinations. Indicate the suitable concession(s) for this candidate.		
24	Trauma: If the learner has recently been exposed to trauma, give a short description of the incident and how it affects the learner in examinations.		
25	Other challenges: (Extraordinary concessions) Please indicate challenge and how it will be best addressed, for example, diabetes.		

B2: HISTORY / BACKGROUND RELEVANT TO BARRIER (If not included, application will not be processed)	SUPPORTING DOCUMENTS ATTACHED	
	YES	NO
B3: STATE NATURE OF PREVIOUS CONCESSIONS GRANTED BY THE SCHOOL/ASSESSMENT CENTRE		

B4: Latest available examinations marks obtained in Grade:			
SUBJECT / LEARNING AREA	MARKS %	GRADE AVERAGE %	

SECTION C

1. CONCESSION APPLIED FOR AND MOTIVATION FOR REQUEST(S)

Description and motivation

2. SPECIAL CONCESSION RECOMMENDATIONS (The institution concerned must make a recommendation by circling the appropriate code(s) in the table below).

RECOMMENDATION / CONCESSION	CONCESSION CODE
Rest Break	A
Additional time - 05 minutes per hour	B
Additional time - 10 minutes per hour	C
Additional time - 15 minutes per hour	D
Alternative questions	E
Amanuensis	F
Braille	G
Computer	H
Interpreter	I
Large Print	J
Planning aid	K
Reading to candidate	L
Rephrasing	M
Separate venue	N
Special aids (specify)	O
*Dictionary	P
Other recommendations (Specify)	Q
QUERIES: CONTACT SACAI	

* Please note that no programmable dictionary will be allowed for immigrant candidates.

3. COPIES OF DOCUMENTS TO BE ATTACHED TO THIS APPLICATION

The following must accompany this application:

- a. Evidence of previously granted concessions (In terms of the information provided at Par. 2)
- b. Resent reports (not older than 1 year) from one or more specialists (medical doctor, clinical psychologist)
- c. A copy of the candidate's previous school records, present achievement, and psychometrical test results if available.

SECTION D

1. RECOMMENDATIONS/COMMENTS/DECISION BY MEDICAL PRACTITIONER OR OTHER SPECIALIST

1.1 The application should be supported YES NO

2.2 Type of concession recommends
 (eg. Braille or large print, Tapes, Lastron apparatus, Amanuensis)

3.3 If an extra time concession is proposed, how much additional time?

5 MIN PER HOUR:	10 MIN PER HOUR:	15 MIN PER HOUR:
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I, declare that the above information, in my professional opinion, is correct and that the concession requested is justified.

SIGNATURE OF MEDICAL PRACTITIONER/ SPECIALIST

DATE

2. DECLARATION BY HEAD OF INSTITUTION

I declare that the above information, in my professional opinion, is correct and that the selected concession requested is justified.

PRINCIPAL / HEAD OF INSTITUTION

DATE

3. RECOMMENDATIONS AND/OR COMMENTS BY SACAI CONCESSION COMMITTEE

3.1 The application is supported

YES	NO
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3.2 If no under par. 3.1 state reason(s)

3.3 If yes under par.3.1 approval is requested for the following concession(s)

Type of concession requested as defined in Section C	Concession code

4. DECISION BY THE CHIEF EXECUTIVE OFFICER OF SACAI

4.1 Concession approved

YES	NO
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4.2 If not approved, state reason(s):

4.3 Type of concession(s) approved

Type of concession approved as defined in Section C	Concession code

SIGNATURE: CHIEF EXECUTIVE OFFICER OF SACAI

DATE