

REQUEST FOR SUBJECT CHANGE IN GRADE 11 AFTER 31 MARCH

Date: _____

NAME OF INSTITUTION	
PRINCIPAL	
NAME OF LEARNER	
ID NUMBER	
GRADE	

In **exceptional cases** the National Policy Pertaining to the Programme and Promotion Requirements (2016) allows for one additional subject change in Grade 11, provided this is **done before 15 December** of the Grade 11 year. Approval for changing a subject after 31 March in Grade 11 must be obtained from the Head of the Assessment Body by submitting this form en relevant documentation before 15 December.

Please take note that a learner, parent or centre may not hold the assessment body (SACAI) responsible for any learning problems experienced as a result of the subject change.

SUBJECT CHANGE

FROM	TO
<p>In motivation of the request, please attach the following documentation:</p> <ul style="list-style-type: none"> • A letter of motivation from the parents. • A letter of motivation on an official letter head from the Principal of the centre. • A copy of the last report card. • A letter from the subject teacher outlining the programme to be followed indicating how the subject content of the previous grades will be covered. • Any other documentation deemed necessary as additional motivation. 	

Signed by:

Learner

Parent

Principal